



GROWING CIRCULARITY

CONFERENCE AND TRADESHOW

EXHIBITOR REGISTRATION FORM

(Please print form and mail to the ARC office)

Application Deadline: August 31, 2024 (After 8/31/24 **call for availability**)

Company _____ Contact Person _____

Mailing Address _____

City/State/Zip _____

Phone _____ Email _____

I want to be a Sponsor at the following level -

- Diamond (\$5,500) Gold (\$2,000) Bronze (\$500)
- Platinum (\$3,000) Silver (\$1,500)
- Event Sponsorship (Please specify) \$ _____

View Sponsorship Opportunities listed on the ARC website: www.recycleark.org for a list of Sponsor benefits

- I will use I will not use my complimentary sponsorship booth space (Diamond, Platinum & Gold only).
- I want to be an exhibitor only.
- I want to play in the ARC golf tournament for \$150 each. Names: _____
- I would like to donate an item for the auction. Please list item, if known: _____

I would like to reserve the following:

	#	Amt. Due
<input type="checkbox"/> Sponsorship (Level) See website: www.recycleark.org		\$
<input type="checkbox"/> Number of 8'X10' booth spaces at \$550 each (\$600 Non-Members)		\$
<input type="checkbox"/> Additional booth personnel at \$200 each (third person only)		\$
<input type="checkbox"/> Electricity (w/application) standard outlet - \$50		\$
<input type="checkbox"/> Tour - \$50		\$
		\$
<input type="checkbox"/> Golf registrations at \$150 each		\$
	Total Due	\$

Not a member yet? Call the ARC office to join today and save on this and all other

conferences/functions throughout the year.

My Trade Show literature should read as follows (Name):

Please attach or write in the space below a description in fifty (50) words or less of the equipment, products and/or services you will exhibit.

Your exhibit fee entitles you to two complimentary booth personnel registrations. The registration includes all sessions and food functions. (GOLF and TOUR - NOT INCLUDED) For more details call the ARC office at 866-290-1429.

Names of your two complimentary booth personnel for identification badge.

1. _____

2. _____

For third booth personnel, there is a \$200 per person charge, please list additional names.

1. _____

Booth assignments are made on a first come, first-served basis with ARC members receiving priority over non-members. At the same time, if you prefer a certain position in the exhibit hall, please indicate below. **The deadline for exhibit reservations is August 31, 2024.** After August 31 call for space availability.

Please place me near the following companies or types of companies:

Please place me away from the following companies or types of companies:

Place me in a booth next to an entrance Place me in a corner booth (If available)

Please check below the type of payment that accompanies this application.

- My check is enclosed
 I want to pay by credit card (MC, AMEX or VISA only), please call – 866-290-1429
 Invoice me (a PO # if required) My PO # is _____

Exhibitor Registration (check-in) & Setup

Monday, September 09, 2024

Registration: 11:00 AM – 5:00 PM

Exhibitor Setup: 2:00 PM - 5:00 PM

IMPORTANT: FOR SAFETY AND LIABILITY REASONS, AS WELL AS TO MAINTAIN THE INTEGRITY OF THE SHOW, YOU WILL NOT BE ABLE TO BREAK-DOWN THE DISPLAY UNTIL AFTER 10 AM ON SEPTEMBER 11. SORRY, NO EXCEPTIONS.

Responsibility Clause

The exhibitor assumes responsibility and agrees to indemnify and defend the ARC Recycling Conference and the Oaklawn Convention Center and their respective employees and agents against any claims or expenses arising out of the use of the exhibition premises.

The Exhibitor understands that neither the ARC Recycling Conference nor the Oaklawn Convention Center maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Prerogative of Management

ARC reserves the right of final decision and the right to:

1. Prohibit or remove any exhibit that is in the opinion of ARC detracts from the general character of the exhibit as a whole.
2. Allow only one firm per booth.

Cancellations

When booth space is canceled in writing (postmarked or email date) 30 days before the conference date a full refund will be made. A refund of 50% will be made for cancellations received 15 days before the conference date. No refunds will be given for Exhibitor Contracts thereafter.

I have read and comply with the Exhibitor Instructions as stated:

_____	_____	_____
Signed	Exhibitor Name	Date

**Need to ship display prior to conference date?
Call the ARC office for shipping instructions.**

I grant ARC permission to list my company name on the ARC website: Yes No

**Mail all forms to: Arkansas Recycling Coalition, P.O. Box 13942, Maumelle, AR 73113
Ph: 866-290-1429 ~ mail@recycleark.org**

